

FAREHAM

BOROUGH COUNCIL

Report to Planning Committee

Date **17 July 2013**

Report of: **Director of Finance and Resources**

Subject: **ACTUAL REVENUE EXPENDITURE 2012/13**

SUMMARY

This report sets out, for the information of members, details of the actual revenue expenditure for 2012/13 in respect of the services for which this Committee is responsible.

RECOMMENDATION

The Committee is asked to note the report.

INTRODUCTION

1. The final accounts for the financial year 2012/12 for this Committee show that the actual expenditure of £722,847 was £7,553 or 1.0% below the revised budget of £730,400 that was approved by this Committee on 21 November 2012.
2. The actual totals of gross expenditure and income are set out in the table below:

	Base Budget 2012/13	Revised Budget 2012/13	Actual 2012/13	Variance
	£	£	£	£
Employees	724,300	715,300	713,229	-2,071
Transport	200	2,200	4,642	2,442
Supplies & Services	43,200	96,100	113,621	17,521
Contract Payments	29,600	62,600	66,526	3,926
Internal Support	235,000	212,800	220,002	7,202
GROSS EXPENDITURE	1,032,300	1,089,000	1,057,530	29,020
Other grants & reimbursements	0	0	-10,594	-10,594
Sales	-2,600	-2,600	-5,004	-2,404
Fees & Charges	-316,000	-356,000	-379,575	-23,575
GROSS INCOME	-318,600	-358,600	-395,173	-36,573
NET EXPENDITURE	713,700	730,400	722,847	-7,553

3. The actual expenditure shows an over spend of £13,720. This is as a result of savings on employee costs and additional income being offset by higher than anticipated spend on supplies and services, contract payments and internal support.
4. The significant decrease in the income from planning fees attributable to the downturn in the economy in previous financial years was slowed during the last final year as the fees were slightly over an increased budget by almost £5,000.
5. The number of applications submitted has fallen by 73, from 1,125 for the financial year 2011/12 to 1,052 for the financial year 2012/13. The number of major applications has fallen by 3, from 19 for the financial year 2011/12 to 16 for the financial year 2012/13.

6. The actual net revenue expenditure for the year analysed over the main service headings is shown in the following table:-

	Base Budget 2012/13	Revised Budget 2012/13	Actual 2012/13	Variance
	£	£	£	£
Planning Advice	218,900	245,400	245,078	-322
Enforcement of Planning Control	158,300	143,000	142,220	-780
Appeals	73,600	62,500	57,567	-4,933
Processing Applications	262,900	279,500	277,982	-1,518
	713,700	730,400	722,847	-7,553

7. A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations from the approved budgets are examined in the following paragraphs.

PLANNING ADVICE

8. The under spend on this service was less than £1,000 although there were variations on most heading. There was a saving on employees due to staff vacancies of £14,000 although this was offset by increased contract payments of £10,000 in respect of the legal partnership reflecting the volume of work under taken in this area by the legal team. Planning advice fee receipts were also £4,000 less than anticipated.

ENFORCEMENT OF PLANNING CONTROL

9. The under spend on this service was again less than £1,000 due to reduced expenditure of approximately £6,000 on employee costs and £4,000 on supplies and services which were both offset by increased charges in respect of the legal partnership of £8,000 although some of these legal costs were recovered through charges.

APPEALS

10. The under spend on this service was approximately £5,000 which was mainly due to employee vacancies.

PROCESSING APPLICATIONS

11. Overall, there was an under spend on this service of approximately £2,000 against the revised budget. Employee expenditure was £22,000 higher than anticipated due to more spend on agency staff to cover for absences.
12. There was additional spend on consultants fees reflecting the time spent on some of the larger projects in the borough during the year especially relating to Daedalus, Coldeast, Peters Road and the solar farm project.
13. The income budget was set to reflect a slight increase in anticipated income

levels and the actual figures came in nearly £5,000 over the revised budget and almost £45,000 over the base budget. Costs recovered from third parties were also higher than the budgeted figures.

RISK ASSESSMENT

14. There are no significant risk considerations in relation to this report

CONCLUSION

15. The cost of the services provided by this Committee were £7,553 lower than anticipated when the revised budgets were prepared and the reasons for this are set out in this report

APPENDIX A - Cost of Individual Services.

Background Papers: None

Reference Papers: Report of the Director of Finance and Resources to this Committee on 21 November 2012 - Spending Plans 2013/14

Enquiries:

For further information on this report please contact Neil Wood, Management and Financial Accounting Manager (Ext 4506)

APPENDIX A

<u>PLANNING ADVICE</u>	Base 2012/13	Revised 2012/13	Actual 2012/13
	£	£	£
Employees	162,400	164,400	150,203
Transport	0	0	277
Supplies & Services	0	400	604
Contract Payments	22,200	42,700	50,676
Internal Support	48,300	51,900	53,313
GROSS EXPENDITURE	232,900	259,400	255,073
Fees & Charges	-14,000	-14,000	-9,995
NET EXPENDITURE	218,900	245,400	245,078

<u>ENFORCEMENT OF PLANNING CONTROL</u>	Base 2012/13	Revised 2012/13	Actual 2012/13
	£	£	£
Employees	120,300	102,500	96,762
Transport	0	1,000	1,586
Supplies & Services	2,000	3,900	395
Contract Payments	6,500	6,700	14,724
Internal Support	29,800	28,900	29,153
NET EXPENDITURE	158,300	143,000	142,620
Fees & Charges	0	0	-400
NET EXPENDITURE	158,300	143,000	142,220

<u>APPEALS</u>	Base 2012/13	Revised 2012/13	Actual 2012/13
	£	£	£
Employees	40,000	40,500	36,255
Transport	0	0	13
Supplies & Services	21,700	5,200	7,000
Contract Payments	800	3,500	0
Internal Support	11,100	13,300	14,299
NET EXPENDITURE	73,600	62,500	57,567

<u>PROCESSING APPLICATIONS</u>	Base	Revised	Actual
	2012/13	2012/13	2012/13
	£	£	£
Employees	401,600	407,900	430,009
Transport	200	1,200	2,765
Supplies & Services	19,500	86,600	105,623
Contract Payments	400	9,700	1,125
Internal Support	145,800	118,700	123,239
GROSS EXPENDITURE	567,500	624,100	662,761
Other Grants & Reimbursements	0	0	-10,594
Sales	-2,600	-2,600	-5,004
Fees & Charges	-302,000	-342,000	-369,191
GROSS INCOME	-304,600	-344,600	-384,789
NET EXPENDITURE	277,200	279,500	277,982
 PLANNING COMMITTEE			
NET EXPENDITURE	713,700	730,400	722,847